

BOARD OF SELECTMEN MEETING  
Kensington Town Hall  
95 Amesbury Road Kensington, NH 03833  
MONDAY April 15, 2019 – 5:30pm  
DRAFT

Prior to the start of the Public Meeting, the Board met in Non-Public session.

In attendance: Peter Graves, Joe Pace, and Vanessa Rozier  
Approximately 6 others in attendance

At 5:33pm, Joe opened the Public meeting.

Pledge of Allegiance

DEPARTMENT HEADS:

- Police Department – Chief Scott Cain reported as follows:
  - Bills have been paid and submitted
  - Chief Cain addressed questions as to why the PD needs a door to the department as there have been questions relating to costs and how it would fit into the budget. He explained that the main concern is this front door as there is no interview room in the PD and technically no one should be entering the PD (aside from the lobby area) without a background check. Chief Cain suggested that if necessary, the evidence room door could be replaced later.
  - There have been quotes from two different companies for the doors. Discussion on the two bids. Joe suggested that Chief Cain come back to the BOS with a recommendation how to move forward.
  - Additional discussion on the town storage containers on South Rd. Peter will check the container and take pictures. Joe asked that Chief True also be involved due to the likely presence of mold inside the containers.
- Fire Department – Chief Jon True reported as follows:
  - There was a training at 41 Muddy Pond Rd with East Kingston, South Hampton, and Hampton Falls fire departments.
  - The Department has had recent training in forest fire fighting and the department is issuing permits as requests. So far approximately 20 permits have been obtained online and 40 others have been called in for
  - If you had a seasonal permit last year, it would need to be renewed.
  - Fire Pond-Hoosac Rd – Chief True met with residents regarding the fire pond on Hoosac Rd, which lead to a discussion of the town property surrounding the fire pond. Chief True explained that this is a minimally seasonal fire pond and the Fire Department is willing to clean-up the fence and immediate vicinity of the pond as residents have expressed interest in having the area “cleaned up”. There was discussion on possibilities for the land, and options on how to take care of it. Norman added that in the past there were issues with the town mowing the land and thought that the land was deemed unbuildable. Discussion on the development contract suggested that it is possible that land is required to remain open space.
  - Elaine Bodwell asked Chief True if he could do a CPR/Safety course for summer camp staff. Elaine and Chief True will coordinate this.
- Emergency Management - Chief Jon True reported as follows:
  - There is an NRC Public meeting on 4/24 from 6pm-8pm at the Best Western Plus in Hampton to discuss evacuation and safety assessments at Seabrook Station
  - 5/1 at 6pm Kensington will host the NH HSEM quarterly meeting
  - Hazardous Mitigation Planning meeting will happen on 5/15 at 3:30pm. If interested in attending, please contact Chief True.

- Road Manager – David Buxton reported as follows:
  - There has not been a price increase for sand and salt. 450 tons of sand and 160 tons salt have been ordered and scheduled for delivery.
  - He received a call from a resident on Hickory Ln. regarding an area of the road that is greasy and needs material. David requested and received a quote for stone. Peter asked how often stone needs to be replaced; David said it is typically done every 4 years. Joe asked how many spots in town are like this. David answered there are only 2 spots he can think of. Vanessa asked if multiple quotes were requested. David said yes and the cost was estimated in the \$2,870-\$3,680 range.
  - David presented the Request for Bid Proposal to the BOS. David asked for the BOS review and comment. Peter said that his only suggestion is that the bid summary be expanded and suggested a template that the contractors can fill out to have solid comparisons between bids.
- Tax Collector- Carlene Wiggin had nothing to report.
- Building Inspector- Norman Giroux reported as follows:
  - He is making headway on demo permits, but isn't ready to present yet.
  - Verified that the house on Muddy Pond Rd. had been demoed
  - Joe said that the BOS is working on the After-the-Fact permitting process. Vanessa will continue to work with Norman on this.
- Treasurer- Sara Belisle was not present.
- Town Clerk – Carol Beers Witherell was not present. Joe stated that the Public Hearing originally noticed for tonight was noticed incorrectly and will be reposted for the next scheduled meeting.
- Recreation Committee- Elaine Bodwell reported as follows:
  - The Recreation Committee met last Wednesday.
  - Catherine Bannister has been hired as Director of the camp.
  - Emily Greenwood is the Coordinator and begins her summer school job June 1. Jen Macek is interested in taking over Emily's position and the Committee is asking to hire Jen at \$20.00 per hour, the same as Emily received.
  - The Committee discussed safety issues and will be seeking a CPR/Safety course and Emergency Plan from Chief True and Chief Cain. They would like to implement a Youth Safety Training, focusing on bullying and harassment. Joe suggested online courses for those working with the youth.
  - Discussion on camper access to phones and Chief Cain suggested the Recreation Committee establish a policy dealing with this.
  - The Eggstravaganza this past weekend was a success! Approximately 50 children attended
  - Summer Camp will be held June 17-August 12 with July 4th week off.
  - Planning has begun for the July 13 Town Festival
  - Donna Carter asked about the process for hiring counselors. She stated that in the past, the director and coordinator would interview candidates then would present to the BOS those who they wished to hire. The BOS felt that this process should remain the same.
  - There was discussion on a Councilor-In-Training position. Resident Hez Mercadante expressed concerns over the age of a potential CIT. Joe suggested if the Committee would like to pursue the CIT position, they would need to identify the expectations of a CIT and explain the difference between that position and a Counselor.
- Conservation Commission – No one in attendance, however Sydnee Goddard sent an email that they are working with Vanessa and are starting to determine the best process for a trail committee. They are currently researching.
- Sawyer Kensington Trust- Hez Mercadante reported as follows:
  - The park officially opens today.
  - There have been many repairs throughout the park

- A janitor will be hired. They are also working on a Park Manager job description and getting a website running.
- All keys have been relocked
- Checks are being written out to the Town but now should be written out to the Trust.
- Chief Cain asked if it was the Police Department's responsibility to lock up the park at night. The Trust will meet and have a response to the Chief after Wednesday.

**NEW BUSINESS:**

- MOU with Rockingham Planning Commission- Electricity Aggregation – Vanessa clarified that it does not require the Town to use this, but authorizes to seek pricing. **At 6:58pm, Vanessa made a motion to allow the MOU to be signed by Board. Peter seconded. All voted in favor.**
- Open Air Assembly- Rosencrantz Aug/ Eastman's Corner June – **At 7:01pm Peter made a motion to sign the permit for Eastman's Corner Open Air Assembly. Vanessa seconded. All in favor. At 7:01pm, Peter made a motion to sign the permit for Rosencrantz's Corner Open Air Assembly. Vanessa seconded. All in favor.**

**OLD BUSINESS:**

- Poles and Licenses-update on mailing; Hearing rescheduled for April 29, 2019 @ 6:30pm
- Comcast Franchise Agreement-updates – The Board will meet with Counsel to discuss this later this evening

**OTHER BUSINESS:**

- Assessing Office – Kathleen Felch reported the following:
  - The BOS reviewed the Certification of Background Checks for Youth Skills Camp. **At 7:04pm, Vanessa made a motion that Peter sign on behalf of the Recreation Committee. Peter seconded. All voted in favor.**
  - Intent to Excavate – **At 7:06pm, Peter made a motion that the Board sign the Intent to Excavate for Map 9 Lot 2. Vanessa seconded. All voted in favor.**
  - Current Use Application – **At 7:10pm, Peter made a motion that the Board approve the application for current use and the forest and stewardship plan. Vanessa seconded. All voted in favor.**
  - Intent to Cut – There was a brief discussion on truck routes relating to the Intent to Cut. **At 7:17pm, Vanessa made a motion to approve the Intent to Cut for Map 9 Lot 13 and Map 9 Lot 12-001. Peter seconded. All voted in favor.**
  - Civic Plus – The website vendor annual renewal is coming up. After brief discussion, the Board decided to make the payment that is due and revisit this topic prior to renewal.

**At 7:20pm, Vanessa made a motion to approve the minutes from the April 1, 2019 meeting. Peter seconded. All voted in favor.**

Bills and Mail will be reviewed individually and signed off on in order to allow for time to review.

Next Meeting Date – April 29, 2019- 6:30 Public Hearing on Utility Poles and Utility Excavation and on Dog fee.

**At 7:22pm, Peter made a motion to adjourn. Vanessa seconded. All voted in favor.**

Respectfully submitted,

Chelsea Lalime