



File #: _____

Application Date: _____

Lot Line Adjustment Application Checklist

A Lot Line Adjustment application and plan shall contain the following information to be considered complete. The Planning Board will determine for each application if any information required on this checklist is not applicable.

Forms and Documentation:

<input type="checkbox"/> Application and payment of fees	<input type="checkbox"/> Abutters' names, Tax Map and Lot numbers
<input type="checkbox"/> Certification of Monumentation	<input type="checkbox"/> Copies of property deeds
<input type="checkbox"/> Tax card	

Eight (8) 22"x 34" minimum plan sets as well as ten (10) 11" x 17" and one (1) electronic version of the plan sets to include:

<input type="checkbox"/> Current Owner(s) names, addresses	<input type="checkbox"/> Location and dimension of lot lines (both pre and post lot adjustment)
<input type="checkbox"/> Surveyor's name, address and stamp	<input type="checkbox"/> Area of lots, pre and post adjustment
<input type="checkbox"/> Engineer's name, address and stamp	<input type="checkbox"/> Location and copies of easements, rights-of- way
<input type="checkbox"/> North arrow	<input type="checkbox"/> Location of existing buildings and structures and their setbacks to lot lines
<input type="checkbox"/> Scale (1"=100' or less)	<input type="checkbox"/> Name, width, class & location of roads
<input type="checkbox"/> Date of plan preparation or revision	<input type="checkbox"/> Location of septic systems and reserve area and wells
<input type="checkbox"/> Location (Locus) Map	<input type="checkbox"/> Wetlands, surface waters or other water features,
<input type="checkbox"/> Tax Map & Lot Number of all lots involved	<input type="checkbox"/> Soil/Wetland Scientist name, address and stamp
Zoning District:	Resource Protection District: (if applicable)
<input type="checkbox"/> Industrial/Commercial	<input type="checkbox"/> Wetland Conservation District
<input type="checkbox"/> Residential/Agricultural	<input type="checkbox"/> Aquifer Protection District