

PERMIT FOR THE USE OF THE TOWN HALL

This permit is for the use of the Town Hall for a _____
to be held on _____, from ____ (a.m./p.m.) to ____ (a.m./p.m.)
with _____ people in attendance.

Name of applicant

Street Address

(Area Code) Telephone Number

Town, State, Zip Code

Email Address

The applicant, upon signing this permit, agrees to accept financial responsibility for any damages occurring to the Town Hall property during its use on _____, will abide by the restrictions as listed on the back and understands and agrees to the following:

- Alcohol is not permitted on the premises.

Board of Selectmen Permission denied/granted with the following conditions:

- 1) Receipt of insurance certificate: _____
- 2) _____
- 3) _____

B.) All bottles, cans, waste, and trash must be cleaned up and removed from the Town Hall by the recipient of this permit. Certified by _____

Signature of Applicant

Date

Board Approval

Selectman

Date

Selectman

Date

Selectman

Date

Permit fee: \$_____ received by _____

Date

*Refundable security deposit of \$_50.00_ is required, to be returned if facilities are left in the same condition as rented.

Restrictions:

- No tacks, staples, masking/scotch tape may be used in the Hall. Blue painter's tape is permitted.
- No decorations may be attached to the lighting fixtures (ceiling), nor may the globes or bulbs be removed.
- No signs may be attached on the interior or exterior of the building without permission from the Selectmen.

*****Damages will be assessed and billed to the applicant of this permit if restrictions are violated.*****